

ARUNACHAL PRADESH
INDUSTRIAL DEVELOPMENT AND FINANCIAL CORPORATION LTD.
(A Government of Arunachal Pradesh Undertaking)
C-SECTOR, ITANAGAR – 791111

**SHORT NOTICE INVITING PROPOSALS FOR HIRING OF OFFICE SPACE ON RENT
IN/NEAR CONNAUGHT PLACE, NEW DELHI.**

No. APIDFC/Delhi office/40/2026/

Dated: 12/10/2026

The Arunachal Pradesh Industrial Development and Financial Corporation Ltd. (APIDFCL) urgently requires commercial office space for a lease period of 3 (three) years within or near Connaught Place, New Delhi, to set up its Branch-cum-Liaison Office. Interested parties (Government Organizations, Individuals, Registered Firms, Registered Companies, Registered Societies, or Proprietorships) willing to lease out suitable space may submit their competitive proposals. The prescribed format for submitting the proposal is placed at **ANNEXURE-A**. Detailed tender documents are available on the official website: <https://www.apidfc.in>.

1. SPACE REQUIREMENTS:

- **Manager's Cabin:** 1 (one) independent cabin.
- **Staff Workspace:** 1 (one) attached working room accommodating 5 (five) personnel.
- **Reception Area:** 1 (one) reception-cum-visitor waiting room.
- **Total Estimated Area:** Approximately 36/36 sq. ft.

2. LOCATION PREFERENCE:

- Within or in close proximity to **Connaught Place, New Delhi.**

3. BIDDER INFORMATION & DOCUMENTS REQUIRED:

Proposals must include the following details and documentation:

- **Full Property Address:** [Insert Address]
- **Proof of Ownership:** Valid title deeds, allotment letters, or possession certificates.
- **Utility Proof:** A copy of the latest electricity bill.
- **Legal Declaration:** A signed statement confirming the property is free from all litigation, disputes, and encumbrances.

4. COMMERCIAL OFFER:

- **Lease Rent:** ₹ _____ per annum (inclusive/exclusive of taxes, to be specified).

5. SUBMISSION DETAILS:

Proposals must be submitted in a sealed envelope superscribed **“OFFER FOR OFFICE SPACE ON LEASE AT NEW DELHI”**.

- **Last Date for Submission:** 19.10.2026
- **Time:** Up to 4:00 PM

- **Submission Address:** Office of the Managing Director, APIDFC Ltd., C-Sector, Near Old Petrol Pump, Itanagar - 791111, Arunachal Pradesh.

6. TERMS AND CONDITIONS:

1. Submission of a proposal does not confer any legal right or guarantee for the award of the lease contract.
2. APIDFCL reserves the right to accept or reject any or all bids, in whole or in part, without assigning any reason whatsoever.
3. APIDFCL reserves the right to physically inspect the premises and verify the ownership records, structural suitability, accessibility, and other claims made by the bidder.
4. No security deposit or advance payment will be provided. The agreed lease rent will be remitted strictly on an annual basis.
5. The selected property owner must execute a formal lease agreement incorporating mutually agreed terms and all applicable statutory clauses.
6. Submission of false, misleading, or incomplete information will lead to the immediate rejection of the proposal.
7. The property owner must ensure complete compliance with all applicable statutory approvals, municipal permissions, and building regulations before handing over the space.
8. APIDFCL's decision regarding the selection and finalization of the commercial space shall be absolute, final, and binding.

For and on behalf of

**Arunachal Pradesh Industrial Development and Financial Corporation Limited
(APIDFCL)**


(Hage Tari),
Managing Director,
APIDFCL, Itanagar
Managing Director
APIDFC Ltd.
(A Govt. of A.P. Undertaking)
C-Sector Itanagar, 791111

ANNEXURE - A
(To be submitted in a sealed envelope)



To,

The Managing Director,
APIDFC Ltd., C-Sector,
Itanagar - 791111, Arunachal Pradesh.

Sub: Offer of office space on lease rent at New Delhi – Reg.

Ref: Invitation of Offers No: APIDFC/Delhi office/40/2026/ Dated: 12/10/2026

Sir,

With reference to your notice, I/We hereby offer the following commercial premises on lease rent to APIDFCL for its Branch-cum-Liaison Office:

1. Office Space Details:

- **Full Address of Property:** _____
- **Total Offered Area:** _____ Sq. Ft. on Floor No: _____
- **Layout Fulfilment:** Cabin for Manager [_____] | Room for 5 Staff [_____]
| Reception-cum-Visitor Room [_____]

2. Commercial Offer:

- **Lease Rent:** ₹ _____ per annum.
(In words: Rupees _____ per annum)
- **Lease Period:** 3 (Three) Years.

3. Declaration

I/We confirm that I/we am/are the lawful owner(s) of the offered property and that it is completely free from all litigation, disputes, and encumbrances. All information furnished above is true and correct. If selected, I/we agree to execute the formal Lease Agreement as per the Corporation's terms and conditions.

Enclosures Attached:

1. Proof of Ownership (Title Deed/Allotment Letter) [_____]
2. Copy of latest Electricity Bill [_____]

Name of Owner(s): _____

Signature: _____

Mobile No: _____

Date / Place: _____

Address: _____